
AETA-USO Overseas Tour 1970-1971

Theatre

1-1-1970

Blank Report on Overseas Tour Form

USO Tours

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REPORT ON OVERSEAS TOUR

Note: A full report of the tour must be made to AETA Touring Committee within two weeks after return of the company. Twenty-five copies of report should be submitted.
(A Guide Sheet for Final Report)

1. FACTUAL DATA

- a. Name of Play
- b. Performance running time _____ Intermission _____ Total time _____
- c. Cast: Men _____ Women _____ Faculty _____ ~~Chaperone~~ _____
- d. Length of tour in weeks _____ Approximate miles covered _____
- e. Geographical area covered _____
- f. Date tour began _____ Date tour ended _____
- g. Number of performances _____

2. PREPARATION FOR TOUR

- a. Selection of participants
- b. Production Organization
- c. Preparation of cast on cultural elements of area toured through classes, seminars, lectures, etc.

3. EQUIPMENT CARRIED

(Be specific, as this information will be valuable to other touring companies.)
Send photograph of set if available.

4. TRAVEL REGULATIONS, CONDITIONS AND PROBLEMS

5. LIVING FACILITIES

6. PERFORMANCES

- a. Size and composition of audiences
- b. Audience reaction
- c. Publicity (amount, types, effectiveness. Include samples of posters, throwaways, etc. if available.)
- d. Cooperation of local staff.

7. ADDITIONAL ACTIVITIES

- a. Social engagements
- b. Contacts with service personnel
- c. Contacts with nationals of countries visited

8. ESCORT OFFICER

9. COMPANY MORALE AND DISCIPLINE

10. EDUCATIONAL VALUES FOR STUDENTS

- a. Evaluation
- b. Recommendations

11. COLLEGE SHOWS AS ENTERTAINMENT

- a. Evaluation
- b. Recommendations

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REPORT MADE BY

NAME OF PRODUCING GROUP

NAME OF INSTITUTION