

1971

Letter from Ramon Figueroa to Minor Rootes

Ramon Figueroa
USO Shows

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Mr. Minor R. Rootes
Associate Professor
Theatre/Speech Department
University of Maine
College Avenue
Gorham, Maine 04038

Dear Mr. Rootes:

Reference your recently completed tour of the Northeast Command.

Enclosed find 15 Treasurer of the United States checks totalling \$5,528.00. Payment was made as follows; \$10 a day per diem per individual for 36 days of tour, and an additional \$128.00 for transportation expenses.

I am also enclosing a copy of DD Forms 1351 and 1351-6, which are self-explanatory.

Should you have any questions concerning the per diem payment, please do not hesitate to contact me.

As soon as I receive the materials requested in our recent telephone conversation, I will forward them to Washington and request that a Supplemental Voucher be processed.

Sincerely,



Ramon Figueroa
Administrative Assistant
USO Shows

RF:tp
encls.