

8-23-1971

Letter from A.M. Day to Minor Rootes

A. M. Day

Portland International Jetport

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1001 WESTBROOK STREET/PORTLAND INTERNATIONAL JETPORT/PORTLAND, MAINE 04102/207-774-5959

August 23, 1971

Mr. Minor Rootes
University of Maine-Portland/Gorham
Portland/Gorham, Maine 04038
C/O Speech & Theatre Dept.

Dear Mr. Rootes:

Enclosed are coupons for your group which misconnected at Boston on July 20, 1971.

I have been advised by our Boston office that since these tickets were issued against a GTR, we require the government agency who originally issued the GTR to submit a standard form 1170 for the redemption of unused tickets WITH the tickets for refund.

If you will obtain the above form and send it along with the enclosed tickets to Mr. Sal Cali, Supv. Revenue Accounting, Northeast Airlines, Inc., 239 Prescott Street, E. Boston, Mass. 02128, the paperwork will then be processed. If you would rather go through this office, you may send them to me and I will forward them to Boston for you.

Sincerely,

A handwritten signature in blue ink, appearing to read "A.M. Day".

A.M. Day
Station Manager

AMD/nlp

Enclosures