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GEN MS 50 Portland Junior College Archives

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**PORTLAND JUNIOR COLLEGE ARCHIVES
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**By
Camille E. Rynkowski**

**Portland, Maine
MARCH 2018**

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Historical Note

The Portland Junior College, or the PJC, opened in 1933 as a non-profit educational institute in response to the inaccessibility of typical 4-year colleges to families impoverished by the Great Depression. It was of the interest of a group of businessmen, one of which was the future dean of the college, Luther I. Bonney, to provide advanced education to qualified high school graduates who were otherwise unable to seek college training, whether it be by virtue of location or financial status. In conjunction with the Portland Young Men's Christian Association, a plan to offer inexpensive college courses in Portland was formed. The YMCA's facilities were to be utilized for classrooms.

Finding funding and greater support from the four pre-existing Maine colleges proved immensely difficult. However, Everett W. Lord, founder and dean of Boston College's College of Business Administration, was willing to help. Lord would provide a program that the Junior College could base theirs on, send teachers down every week to assist in teaching classes, and accept full credit transfers into his programs. The first semester in 1933 saw only 60-70 students enrolled, but it was considered a great success.

With the beginning of U.S. involvement in World War II, the student body would shrink down to only fourteen by the 1943 spring semester. In June of the same year, it was decided that scholastic activities were to be suspended for the duration, with the college re-opening for regular courses officially in September of 1946.

By 1945, it became clear that veterans would seek college education post-war, but many of them had not completed high school or lacked the basic courses needed for admission to colleges. In cooperation with the Veterans Administration in Maine and the State Department of Education, and encouragement from the Maine colleges, a program of intensive college preparatory courses was developed. Put into operation by the college in January of 1946, the initial enrollment of 70 veterans would grow to 250 in number by the summer. This pre-college program would be in continuous operation—

summer included—until June of 1949, and served over a thousand veterans during the nearly three years that it was running.

1946 saw the college becoming too big for its britches, so to speak. It was decided that the College—at the time housed in two separate buildings in Portland—had need of a permanent campus. Six acres of the historical Deering Estate were purchased, and the pre-existing buildings renovated and restored. Resources were regrettably limited, with the necessary furniture and materials having to be obtained cheaply. However, the PJC would not formally move to the new campus and start holding classes there until 1948. This same campus is the one where the modern day University of Southern Maine at Portland resides, albeit with some newer buildings.

The Portland Junior College would merge with the University of Maine system in 1957, to become the University of Maine at Portland.

Description of the Collection

This collection contains material pertaining to the Portland Junior college dating from 1933-1958. Included are administrative and financial records, various pieces of memorabilia (diplomas, newspapers, physical objects, etc), minutes, interviews, photographs, programs and brochures, and publications. Items of particular note per series include two large bound books containing the financial and account records of the PJC in series 1, a collection of PJC-related pennants and banners in series 2, physical books of minutes from series 3, two tapes recordings of interviews in series 4, original photographs in series 5, various letters and a dance card with a miniature pencil in series 6, and a large quantity of catalogs and brochures in series 7, plus four published works.

This collection has been divided into 8 series. The groupings are as followed:

Series 1: Records

Subseries 1: General Files

This series (dates ranging from 1933-1957) includes materials such as the following: information regarding the background of the school, the purchase of the Deering estate, student rosters, curriculum information, faculty lists, class lists, various administrative papers, posters and flyers, and correspondence between Luther Bonney and the Dean Lord. Materials one could consult If wishing to know more about the founding of the school include the documents PJC Background and Organization (1945 Jan, undated) and Summary – Facts about PJC (1941 Sep).

Subseries 2: Financial Records

This series (dates ranging from 1933-1957) includes materials such as overall finance records, account books, delinquent accounts, correspondence regarding delinquent accounts, student new charges, invoices, checks, receipts, disbursements, treasurer's reports, auditor's reports, with-holding tax records, and vouchers. Items of note include two large bound books containing the financial records and account records of the Portland Junior College. See oversize for these materials.

Series 2: Memorabilia

Subseries 1: Certificates & Diplomas

This series contains student graduation diplomas and a certificate from the Portland Junior College to Arthur Doggett.

Subseries 2: Newspaper Clippings & Related Papers

This series includes a number of newspaper clippings from a variety of Maine newspapers, with dates ranging from 1936-1952. One outlier is dated at 1994. The subjects pertain to the students, faculty, curriculum, and alumni/students lost in WWII and the Korean War. A message log from one C. Ferrante at the Normandy Coast is included in this subseries. A radio traffic report for the information net dated at 1994 is also included.

Subseries 3: Objects

This series includes a number of physical objects related to the PJC, with dates varying from 1941-1957, with some undated. Items of note include the pen/quill used to sign the L. D. 1408 Resolve in favor of Portland Junior College being Chapter of the Resolves of 1951, a box addressed to Richard Hoyes containing two pins, three green & white PJC banners, and two green & white PJC pennants. A watercolor painting attributed to an L. Foster, full name unknown, has a list of 1941-1945 World War II honor roll students' names inked on it. There is also an early draft of the PJC's seal, by Frederick Wheelock. Yearbook dedications dating 1948-1957 can also be found here.

Series 3: Minutes

In this series is a collection of minutes dated from 1933-1957. These include minutes from the Board of Directors, students, faculty, and student & faculty clubs.

Series 4: Interviews

This series is a collection of interviews regarding Luther Bonney and the PJC, plus an autobiography by Andrew J McSween, PJC class of 1939. There is one group interview dated to February 1965 held between Luther Bonney, Harry W. Rowe, Mrs. Elizabeth Eastman, George S. Jackson, Harold M. Lawrence, Raymond S. Oakes, and Philip Towle. There are two solo interviews between Luther Bonney & a Miss Duval, dated June and August of 1974 respectively. All three of the interviews concern the history of the PJC. There are two physical cassette tapes included, and written transcripts of all 3. McSween's autobiography is titled *Angel on My Shoulder: The Life Story of Andrew J. McSween*. The text is complete.

Series 5: Photographs

This series is a collection of photographs of Portland Junior College students, faculty, and members of the business administration. Included is a photo of the first student body at PJC in 1933, and photos of the graduating classes of 1938, 1938, 1940, 1941, 1949, 1950, 1951, 1952, and 1957. Also included is a photo of Frank R. Stein and his family with the alumni award of 1955.

Series 6: Programs

Subseries 1: Programs – Commencement & Convocation

This subseries includes programs of events, speeches, invitations, and letters regarding the commencements and convocations held at the Portland Junior College. They are dated from 1948-1957, with some documents undated. Most letters and invitations retain their original envelopes.

Subseries 2: Programs – Dramatics Club & Other Special Events

This subseries includes programs for various special events held by the Portland Junior College, including plays performed by the dramatics club(s) and social dances. The dates on these materials range from 1939 to 1957. Items of note include the script for a play written by a PJC student, and two dance cards. One of the dance cards has a miniature pencil attached.

Series 7: Publications

Subseries 1: Brochures

This subseries includes brochures related to and/or advertisement of the Portland Junior College. The dates range from 1938-1953.

Subseries 2: Catalogs & Bulletins

This subseries includes catalogs for Portland Junior College courses dated 1933-1956, and bulletins of various titles dated 1947-1950, and 1957-1958.

Subseries 3: Directories

This subseries contains student & faculty directories and an administrative bulletin index. Two small portable directories in book format are included. The directories are dated 1947-1948, with one sheet of paper undated. The administrative bulletin index is also undated.

Subseries 4: Published Material

This subseries contains four published works dated from 1933-1955. These include publications and histories of the Portland Junior College (1933-1943) by Luther Bonney, *A History of Portland Junior College* (1933-1948) by Margaret E. Wilbur, *The Story of Portland Junior College* (reprint from Pine Cone) 1953, and *History of This Site* (1955) by Richard J. Kilbride.

Series 8: Oversize

This series is a combined grouping of the oversized materials within the collection from individual series.

Keywords:

Luther I. Bonney, Portland Junior College, Education, Education History, Education in Maine, University Of Southern Maine, University of Maine, Portland History, Business College, Colleges in Maine, Colleges of New England

Box	Folder	Description	Date(s)
Series:	1.1	General Files (1933-1958)	
1	1	PJC background and organization	1945 Jan, undated
1	2	Summary - facts about PJC	1941 Sep
1	3	Purchase of Deering Estate	1946 Oct
1	4	Surplus property "War Assets Administration"	1947 Nov
1	5	Dedication (new campus)	1948 May
1	6	Legislative Documents (xerox)	1957 Feb
1	7	By-Laws, Portland Junior College	1933 Jun
1	8	Constitution - P.J.C. Student Body (Council)	1948 Nov, 1950 May, undated
1	9	Forms & Directives	1948 Jun-1958 Jan, undated
1	10	Form letters, various dates or undated	1935 Jul-1934 Mar, undated
1	11	Administrative Organization	1947-1948 Oct
1	12	Administration Statistics 1939-57	1939 Feb-1958 Jan
1	13	Reports of Dean Lord to the Board of Trustees	1934 Sep-1935 Oct
1	14	Trustee minutes, etc.	1937-1941
1	15	Reports to Dean, Reports to Directors	1933-1938, 1938-1943
1	16	Dean's List	1947-1957
1	17	Summary & Prospect PJC. Report by Luther Bonney	1948 Sep

Series:	1.1	General Files (cont)	
1	18	A Public Relations Study of PJC by Paul Bankson	1957 Jan
1	20	Act to change name to PJC, Legislative Document #1289	1953 Mar
1	21	Faculty List	1979 Oct
1	22	Faculty - factual data	c.1948
1	23	Admissions Requirements, post-WWII rough draft	c.1945
1	23.1	Application for admission	[ca. 1950s]
2	24	Class Lists	1933-1943
2	25	Class Lists	1947-1950
2	26	Curriculum	1947-1950
2	27	Evening school working papers	1947-48
2	28	Reports, evening school	1936-37, 1940
2	29	Evening courses - promotion cards	1939-53
2	30	Class officers & Student council members	1935-1950
2	31	Statistics - Student Body	1946-58
2	32	Pre-College	1948-50
2	33	Parent lists	1935-36, 1942-43
2	34	Attendance Record	1946-47
2	35	Attendance at PJC	1947-1949
3	36	Summary of student transfers,	1934-41
3	37	Students transferring from PJC	1949-53

3	38	Student rosters, Registers, Lists, Lists for more than 1 year	1933-41
Series:	1.1	General Files (cont)	
3	39	Student Rosters, Registers, Lists	1933-1938
3	40	Student Rosters, Registers, Lists	1938-1946
3	41	Student Rosters, Registers, Lists	1946-1947
3	42	Student Rosters, Registers, Lists	1947-1949
3	43	Student Rosters, Registers, Lists	1949-1951
3	44	Student Rosters, Registers, Lists	1951-1954
3	45	Student Rosters, Registers, Lists	1954-1956
3	46	Student Rosters, Registers, Lists	1956-1957
3	47	PJC rosters	1933-42 - 1949-53
4	48	Navy Cadets, Session 43-E	1943 Jan - 1943 Mar
4	49	Navy Cadets, Session 43-F	1943 Feb - 1943 Apr
4	50	Diploma Requirements, lists & correspondence	1948-54
4	51	Graduates (58-60 entered PJC and graduated University of Maine)	1948-60
4	52	Alumni Statistics	1939-52
4	53	Alumni Fund	1947-50
4	54	Alumni Lists - pre & post war	1933-43, c.1946- 47
4	55	Alumni Information	1933-1943
4	56	Information to alumni	1933-1954

4	57	Correspondence - alumni	1941-1949
Series:	1.1	General Files (cont)	
5	58	Correspondence - Dean E.W. Lord and Luther I. Bonney	1933 Jun-1933 Dec
5	59	Correspondence - Dean Lord and Luther Bonney	1934 Jan-1934 Sep
5	60	Correspondence - Dean Lord and Luther Bonney	1934 Sep-1934 Dec
5	61	Correspondence - Dean Lord and Luther Bonney	1935 Jan-1936 Jan
5	62	Correspondence - Dean Lord and Luther Bonney	1937 Jan-1938 Jan
5	63	Correspondence, Luther Bonney, Jan. 1937 - Jan. 1938	1937 Jan-1938 Jan
5	64	Correspondence - Dean Lord and Luther Bonney	1939 Jan-1940 Jan
5	65	Correspondence - General	1935 Aug-1950 May
5	66	Correspondence, Information retained by Servicemen	ca. 1942-1944
5	67	Correspondence, Information retained by Servicemen	ca. 1942-1944
5	68	Correspondence, PJC News Clips retained by Servicemen	ca. 1944-1945
6	69	Correspondence, Federal Emergency Relief Administration	1934-1935
6	70	Correspondence, etc. Veterans Administration	various, undated
6	71	Correspondence, Miscellaneous	various, undated

6	72	Letterhead, etc.	
Series: 1.1 General Files (cont)			
6	73	Calendars	1941-1948
6	74	Campus Plan and Proposed Future Campus Plan	1945 Dec-1957 Jan
MPCS 1	DR 3 F 5	Certificate of membership of the Portland Junior College to the American Association of Junior Colleges	1939
		See Oversize	
Series: 1.2 Financial Records (1933-1957)			
		PJC: Records/Financial Records	
OS	DR 40	See Oversize	
6	75	Journal	1933 Jun - 1939 Sep
6	76	Account Register	1933-1939
6	77	Account Book	1946-1947
		PJC Accounts	1942 Jun - 1957 Jun
OS	DR 40	See Oversize	
6	78	Delinquent Accounts	1947-1954
6	79	Delinquent Account Book	1950-1957
6	80	Correspondence, Delinquent Accounts	1952-1957
7	81	Correspondence, Delinquent Accounts	1953-1955
7	82	Correspondence, Delinquent Accounts.	1957

7	83	Student Register, PJC New Charges	1948-1950
Series:	1.2	Financial Records (cont)	
7	84	Invoice Register	1933 Sep - 1937 Jun
7	85	Check Register	1933 Dec - 1939 Jun
7	86	Checks - Portland Junior College	1957 Jan - 1957 Aug
8	87	Cash Receipts	1933 Jul - 1939 Jun
8	88	Revised Budget, Reconciliation Disbursements, Accounts Records	1935-36, 1935 Nov
8	89	Disbursements	1937 Jul - 1939 Jun
8	90	Disbursements - Detail	1937 Jul - 1939 Jun
8	91	Disbursements and Receipts	1939 Jul - 1942 Jun
8	92	Treasurer's Reports (Mimeo only)	1933 Oct - 1935 Dec
8	93	Treasurer's Reports	1936 Jan - 1936 Nov
8	94	Treasurer's Reports	1937 Jan - 1937 Dec
8	95	Treasurer's Reports	1938 Jan - 1938 Jun
8	96	Treasurer's Report	1946 Jan - 1952 Jul

8	97	Treasurer's Reports	1955 Nov, 1956 Oct, 1956 Dec
Series:	1.2	Financial Records (cont)	
9	98	Treasurer's Report (Bursars)	1956 Jul
9	99	Auditor's Report (copy)	1935 Jun
9	100	Auditor's Reports	1934 Jan - 1938 Jun
9	101	Auditor's Reports	1939 Jan - 1941 Jun
9	102	Auditor's Reports	1942 Jun - 1957 Jun
9	103	Auditor's Reports 8/31/48 - 8/31/56	1948 Aug - 1956 Aug
9	104	Withholding Tax Records	1943-1946
9	105	Withholding Tax Records	1948
9	106	Withholding Tax Records	1949
10	107	Withholding Tax Records	1950
10	108	Withholding Tax Records	1951
10	109	Withholding Tax Records	1952
10	110	Withholding Tax Records	1953
10	111	Withholding Tax Records	1954
10	112	Withholding Tax Records	1955
10	113	Withholding Tax Records	1956
10	114	Voucher Register	1939 Jul - 1942 May

10	115	Journal Vouchers	1948 Nov - 1956 Aug
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10	116	Vouchers 101a, 102a, 103a	Various
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Series:	1.2	Financial Records (cont)	Series:
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11	117	Vouchers 101-199	1957
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11	118	Vouchers 201-276	1957
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11	119	Vouchers 301-320	1957
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11	120	Vouchers 321-392	1957
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12	121	Vouchers 401-466	1957
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12	122	Vouchers 501-597	1957
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12	123	Vouchers 601-646	1957
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12	124	Vouchers 701-744	1957
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13	125	Vouchers 1201-1279	1957
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Series:	2.1	Certificates & Diplomas (1939, 1948, 1950, 1951, 1952, 1954)	
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13	126	Certificate PJC to Arthur Doggett [mounted on board]	1954 Jun
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13	127	Diplomas: Lawrence D. Clark Jr., Warren R. Hearn, James M. Rosebush	1948
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13	128	Diplomas: Ronald E. Ayotte, Jerome F. Connor, Martin J. O'Connor	1950
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13	129	Diplomas: Roger R. Guay	1951
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13	130	Diplomas: Ronald E. Small	1952
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13	131	Diplomas: Charles L. Bickford, Jr., Arthur W. Dearborn, Kenneth C. Starrett	1953
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13	131.1	Diploma: Hooper, Robert Howard (photograph of Hooper included)	1956
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MPCS 1 DR 3 F 5 Certificate of membership of the Portland Junior College to the American Association of Junior Colleges 1939

See Oversize

Series:	2.2	Newspaper Clippings & Related Papers (1936-1994)	
14	132	News Clippings - New Campus on former Deering Estate	1946-1948
14	133	News Clippings - Activities and Events at PJC	1946-1954
14	134	News Clippings - Junior Colleges, General	1948 - ca. 1950
14	135	News Clippings - PJC Students	1936-1954
14	136	News Clippings - PJC Faculty	1946-1952
14	137	News Clippings - PJC Curriculum	1948-1949
14	138	News Clippings - Pre World War PJC at the YMCA	1940
14	139	News Clippings - PJC Servicemen	1939-1953
14	140	Message Log, Normandy Coast from C. Ferrante, rec.	1944 Jun
14	141	News Clippings - Immediate Post World War	1946-1947
14	142	News Clippings - PJC'ers Killed in World War II and the Korean War	1945, 1948, 1952
14	143	News Clippings - D-Day News Article & related letter from Prof. Joel Eastman	1994 May
14	144	Traffic Report For The Information Net, by Leland R. Raborn	1994 Jun

Series:	2.3	Objects (1941-1957, undated)	
MPCS 1	DR 1 F3	PJC WWII Honor Roll (Mounted) Artist: L. Foster	1941-1945
		See Oversize	
14	145	Ode to PJC	1948 May
Series:	2.3	Objects (cont)	
14		Box marked special delivery for Richard Hoyes, Student Council, Portland Junior College. Contains 2 pins	1949
14	146	Box containing pen/quill (natural feather) used to sign L. D. 1408 Resolve, in favor of Portland Junior College being Chapter of the Resolves of 1951	1951
14	147	Guest Booklet	1957 May
14	148	Proposed PJC seal, by Frederick Wheelock	undated
14	149	Samples of Stationary	undated
18		3 PJC banners and 2 Pennants, Gift of Bradford Bonney	undated
		See Oversize	
15		3 ring binder green with PJC logo 1933 on front cover	undated
14	150	PJC cloth patch, tassel, pin donated by Robert Howard Hooper, class of 1956	Ca. 1956
OS	DR40	PJC white ceramic mug, donated by Robert Howard Hooper, class of 1956	Ca. 1956

Series: 3 Minutes (1933-1967)

OS	DR 40	PJC: Minutes/Board of Directors	1933 May - 1937 Dec
		See Oversize	
OS	DR 40	PJC: Minutes/Board of Directors	1938 Jan - 1946 Apr
		See Oversize	
OS	DR 40	PJC: Minutes/Board of Directors	1946 May - 1954 Feb
		See Oversize	
Series: 3		Minutes (cont)	
OS	DR 40	PJC: Minutes/Board of Directors	1954 Mar - 1957 Aug
		See Oversize	
OS	DR 40	Secretary's Record of Faculty Meetings	1946-1950
		See Oversize	
14	151	Minutes/Faculty - Faculty Club Meetings	1948 Oct - 1951 May
14	152	Minutes/Students - International Relations Club	1948 Feb - 1950 Nov
Series: 4.1		Interviews (1965, 1974)	
15	153	Interview: Dean Luther I. Bonney Side Sony Cassette	Side 1: 1974 Jun, Side 2: 1974 Aug
15	154	Interview: Dean Luther I. Bonney, Side 1, Turner Center (Catalog Sheet)	1974 Jun
15	155	Interview: Dean Luther I. Bonney, Side 2, Baileys Island Transcript (Original)	1974 Aug

15	156	Interview: Dean Luther I. Bonney, Side 1, Turner Center Transcript (Copy)	1974 Jun
15	157	Interview: Dean Luther I. Bonney, Side 2, Baileys Island Transcript (Copy)	1974 Aug
15	158	History of Portland Junior College Sony Cassette (Copy)	1965 Feb
15	159	History of Portland Junior College Transcript - Original	1965 Feb
15	160	Angel On My Shoulder, The Life Story of Andrew J. McSween, PJC Class of 1939 (Autobiography)	undated

Series: 5.1 Photographs (1933-1957)

MPCS 1	DR 3 F1	First Student Body, PJC 1933, 8x10. Luther I. Bonney, Raymond Oakes, Fred Clark See Oversize	1933-39
MPCS 1	DR 3 F1	PJC, Business Administration, 11x22 (2 copies), Frank R. Stein and Family See Oversize	1933-39
MPCS 1	DR 3 F1	PJC, class June 1938, 11x18 (2 copies). Lt. William Blin Felker See Oversize	1933-39
MPCS 1	DR 3 F1	PJC, class June 1939, 11x20, Pfc. Orville R. Nisbet, Lt. Ralph L. Hanson See Oversize	1933-39
MPCS 1	DR 3 F2	PJC, class June 1940, 11x25 (2 copies). Lt. Paul R. Stevens See Oversize	1940-49

MPCS 1	DR 3 F2	PJC, class June 1941, 11x25 (2 copies). Pvt. Ralph Lester Norton, Capt. Grant Thibeault, Ralph Brume (?), Robert Osborne (?)	1940-49
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See Oversize

MPCS 1	DR 3 F2	PJC class June 1949, 8.5x23 (PJC News 6/24/49 has id's) (4 copies)	1940-49
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See Oversize

MPCS 1	DR 3 F3	PJC class June 1950, 8.5x21.5 (PJC News 6/22/50 has id's) (2 copies)	1950-57
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See Oversize

Series: 5.1 Photographs (cont)

MPCS 1	DR 3 F3	PJC class June 1951, 8.5x20 (PJC News 6/27/51 has id's)	1950-57
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See Oversize

MPCS 1	DR 3 F3	PJC class June 1952, 8x15 (PJC News 6/27/52 has id's)	1950-57
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See Oversize

MPCS 1	DR 3 F6	PJC class 1957 (last class to graduate PJC), 8x10 (mounted)	1950-57
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See Oversize

Series: 5.2 Slides (ca. 1949)

OS	DR 40	Metal Box of Photo Slides	ca. 1949
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See Oversize

1	Dean Bonney	1949 Jun
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2	"Oscar" the car, Dean Bonney	1949
3	Mr. Somerville, Dean Bonney	1949
4	Dean Bonney	1949 Jun
5	Dana Weeks	1949 Jun
6	George Cyr, Robert Neveux, Ed Smith	1949 Jun
7	Mr. Frank	1949 Jun
8	Mr. Frank	1949 Jun
9	Jed Bridges	1949 Jun
10	Cedric Williams	1949 Jun
11	David Barker	1949 Jun
Series:	5.2 Slides (cont)	
12	Unidentified	1949 Jun
13	Two men, unidentified, in front of building	1949 Jun
14	Two men, unidentified, in front of woods	1949 Jun
15	Unidentified man in garden	1949 Jun
16	Unidentified man in garden	1949 Jun
17	Unidentified man in garden	1949 Jun
18	Two men, unidentified, conversing	1949 Jun
19	Unidentified man in garden	1949 Jun
20	Man walking down steps, unidentified, Luther Bonney?	1949 Jun
21	Man pushing bottles of liquid on cart	1949 Jun
22	Unidentified man in garden	1949 Jun
23	Two men, unidentified	1949 Jun

24	Man in garden, unidentified	1949 Jun
25	Man against a blue sky, unidentified	1949 Jun
26	Three men, unidentified	1949 Jun
27	Man in front of brick building, unidentified	1949 Jun
28	Two men talking, unidentified	1949 Jun
29	Man entering a building, unidentified	1949 May
30	Commencement	1949 Jun
31	Commencement	1949 Jun
32	Commencement	1949 Jun
33	Commencement	1949 Jun

Series: 5.2 Slides (cont)

34	Commencement	1949 Jun
35	Commencement	1949 Jun
36	Two students in front of building, unidentified	1949 Jun
37	Commencement	1949 Jun
38	Unidentified woman and man seated underneath tree	1949 Jun
39	Commencement	1949 Jun
40	Commencement	1949 Jun
41	Commencement	1949 Jun
42	Group of men, unidentified	1949 Jun
43	Group of unidentified people observing a painting	1949 Jun
44	Large group, students & faculty? Outdoors	1949 Jun
45	Group photo, unidentified	1949 Jun

46	Commencement	1949 Jun
47	One woman, two men under a tree	1949 Jun
48	Man painting the outside of a building	1949 Jun
49	Group photo, outside	1949 Jun
50	Man in front of building, unidentified	1949 Jun
51	Man in front of building, unidentified	1949 Jun
52	Commencement	1949 Jun
53	Commencement	1949 Jun
54	Commencement	1949 Jun
55	Commencement	1949 Jun
Series:	5.2 Slides (cont)	
56	Commencement	1949 Jun
57	Commencement	1949 Jun
58	Tree, winter	1949
59	Tree, wider view, winter	1949
60	YMCA	1949 Jun
61	YMCA Sign	1949 Jun
62	Boy's Club	1949 Jun
63	Unknown building	1949 Jun
64	Tree, same as winter photograph	1949 Jun
65	Two men outside an unknown house in foliage	1949 Jun
66	Portland Junior College Office	1949 Jun
67	Unknown building	1949 Jun
68	Two men outside an unknown house in foliage	1949 Jun

Series: 6.1 Programs – Commencement & Convocation (1948-1957)

- | | | | |
|----|-----|-------------------------|------------------------|
| 15 | 161 | Programs - Commencement | 1948-1957, undated |
| 15 | 162 | Programs - Convocation | 1953, 1955, 1956, 1954 |

Series: 6.2 Programs – Dramatics Club & Other Special Events (1939-1954, undated)

- | | | | |
|----|-----|---------------------------------------------------------------|--------------------------------------------------------|
| 15 | 163 | Programs - Dramatic Club | 1939, 1941, 1950,
1953, 1957, undated |
| 15 | 164 | Programs, Special Events & Dance Cards, Class of 1933 Reunion | 1948 Sep, 1948
May, 1949 Mar,
1953 Jun, 1954 Jun |

Series: 7.1 Brochures (1938-1953, undated)

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|----|-----|-----------------------------------------------------------------------|------------------|
| 16 | 165 | Brochures - Evening Classes | 1938-53 |
| | | Announcement: Evening courses, September 1938 | |
| | | Portland Junior College, Announcement: Evening Courses, February 1948 | |
| | | Evening Division, 1948-1949 | |
| | | Portland Junior College Night College, 1948-1949 | |
| | | Portland Junior College Evening Division Program for 1949-1950 | |
| | | Portland Adult Evening School, 1951-1952 | |
| | | College at Night, 1953 | |
| 16 | 166 | Brochures - Enrollment/Advertisement | 1942-50, undated |
| | | Resumption of Standard College Program, September 1946 | |
| | | Intensive Courses in College Preparatory Subjects, 1946 | |

		Portland Junior College Offers Program on Investments to the Public, October 1949	
		How to Buy or Build A Home, May 1950	
16	167	Brochures - Misc.	1950-53, undated
		Shall I Attend A Junior College? Undated	
		Speaker's Bureau of Portland Junior College, undated	
		Portland Council of Adult Education, 1950-1951	
		The Story of Portland Junior College, 1953	
Series:	7.2	Catalogs & Bulletins (1933-1958)	
16	168	Catalogs	1933-1956
16	169	Bulletins	1947-1950, 1957-58
		Administrative bulletin: General Information, 1948-1950	
		Curriculum Bulletin: Pre-College Program, 1948-1949	
		Curriculum Bulletin: Transfer Programs, 1948-1949	
		Curriculum Bulletin: Terminal Programs, May 1948	
		Bulletin of Information, 1947-1948	
		Portland Junior College (University of Maine in Portland) Bulletin, 1957-1958	
Series:	7.3	Directories (1947-1948, undated)	
16	170	Directories	1947-1948,

			undated
16	171	Administrative Bulletin Index	undated
Series: 7.4 Published Material (1933-1955)			
17	172	Publications, Histories, Portland Junior College, L. Bonney	1933-1943
17	173	A History of Portland Junior College, Margaret E. Wilbur	1933-1948
17	174	The Story of Portland Junior College Reprint from Pine Cone, Autumn	1953
17	175	"History of this Site," by Richard J. Kilbride	1955
Series: 8 Oversize			
OS	DR 40	PJC: Records/Financial Records	1933 Jun - 1939
OS	DR 40	PJC Accounts	1942 Jun - 1957 Jun
OS	DR 40	PJC: Minutes/Board of Directors	1933 May - 1937 Dec
OS	DR 40	PJC: Minutes/Board of Directors	1938 Jan - 1946 Apr
OS	DR 40	PJC: Minutes/Board of Directors	1946 May - 1954 Feb
OS	DR 40	PJC: Minutes/Board of Directors	1954 Mar - 1957 Aug
OS	DR 40	Secretary's Record of Faculty Meetings	1946-1950
OS	DR 40	Metal Box of Photo Slides	ca. 1949
MPCS 1	DR 3 F5	Certificate of membership of the Portland Junior College to the American Association of Junior Colleges	1939

MPCS 1	DR 1 F3	PJC WWII Honor Roll (Mounted) Artist: L. Foster	1941-1945
MPCS 1	DR 3 F1	First Student Body, PJC 1933, 8x10	1933-39
MPCS 1	DR 3 F1	PJC, Business Administration, 11x22 (2 copies)	1933-39
MPCS 1	DR 3 F1	PJC, class June 1938, 11x18 (2 copies)	1933-39
MPCS 1	DR 3 F1	PJC, class June 1939, 11x20	1933-39
MPCS 1	DR 3 F2	PJC, class June 1940, 11x25 (2 copies)	1940-49
MPCS 1	DR 3 F2	PJC, class June 1941, 11x25 (2 copies)	1940-49
Series:	8	Oversize (cont)	
MPCS 1	DR 3 F2	PJC class June 1949, 8.5x23 (PJC News 6/24/49 has id's) (4 copies)	1940-49
MPCS 1	DR 3 F3	PJC class June 1950, 8.5x21.5 (PJC News 6/22/50 has id's) (2 copies)	1950-57
MPCS 1	DR 3 F3	PJC class June 1951, 8.5x20 (PJC News 6/27/51 has id's)	1950-57
MPCS 1	DR 3 F3	PJC class June 1952, 8x15 (PJC News 6/27/52 has id's)	1950-57
MPCS 1	DR 3 F6	PJC class 1957 (last class to graduate PJC), 8x10 (mounted)	1950-57